

# Application for Certificate of Compliance

Planning & Urban Design  
[www.Wellington.govt.nz/services/reconsent](http://www.Wellington.govt.nz/services/reconsent)

under Section 139 Resource Management Act 1991

Send or deliver your application to Planning & Urban Design, PO Box 2199, 101 Wakefield Street, Wellington  
 For enquiries, phone 801 3590 or Fax 801 3165 or email [planning@wcc.govt.nz](mailto:planning@wcc.govt.nz)

Council Use Only:

SR No

This form should only be used where an applicant desires certification that a particular proposal complies with the District Plan's rules. Where a resource consent is required, application should be made on the appropriate form.

## General details

### Site

No \_\_\_\_\_ Street \_\_\_\_\_ Suburb \_\_\_\_\_

Legal Description \_\_\_\_\_

### Applicant details

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone (day) \_\_\_\_\_ Cellphone \_\_\_\_\_ fax \_\_\_\_\_

Email \_\_\_\_\_

### Representative and address for service *(if different from above)*

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone (day) \_\_\_\_\_ Cellphone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### Owner of the site that is the subject of this Application

State the name(s) and address of the owner(s) of the site described in Question 1. If these are the same as for the application, tick this box  and go to next question.

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone (day) \_\_\_\_\_ Cellphone \_\_\_\_\_ Fax \_\_\_\_\_

### Description of the proposed activity *(continue on another page if necessary)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Information which must be submitted with this application

- Two copies of all necessary plans, details and calculations necessary to enable this proposal to be checked for compliance with the District Plan
- Current Computer Register (Certificate(s) of Title) for the subject site (no more than 3 months old)
- I enclose a deposit fee of \$ \_\_\_\_\_ for the processing of the application and understand that council may invoice me for the actual and reasonable additional costs incurred in the processing of the application.  
(Refer to Council's current schedule of Resource Management Act Fees and section 36 of RMA)

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### Notes for the Applicant

*This approval does not authorise building work. A Building Consent must be obtained before commencing construction.*

### Privacy Information

The information you have provided on this form is required so that your application can be processed under the Resource Management Act 1991, so that statistics can be collected by Wellington City Council. The information will be stored on a public register, and held by Wellington City Council.

Under the Privacy Act 1993, you have the right to see and correct personal information Wellington City Council holds about you.

Docs# 526806