

Gift of a Public Art Work

If you or your organisation wish to offer art for display in public places on either a temporary or a permanent basis in Wellington City please complete this form. Read the statements about maintenance and safety to ensure you have understood all of the information on this form.

For assistance in completing the application contact Katie Duke, Administrator for Public Art, ph: (04) 801 4030, email: katie.duke@wcc.govt.nz
Make sure you answer all the questions on the form. The proposal form must be printed and filled in by hand, we do not accept emailed or faxed applications.

Please send your application to:

**Administrator Public Art
Policy Directorate
Wellington City Council
PO Box 2199
Wellington**

Please complete the following questions:

1. Contact details

Name: _____

Home phone: _____ Mobile: _____

Contact address: _____

Email: _____

2. Artist's details

Name: _____

Home phone: _____ Mobile: _____

Contact address: _____

Email: _____

Nationality: _____

Place of residence: _____

3. Art work details

Title of work: _____ Date of work: _____

Materials/medium: _____ Dimensions: _____

Current collection/owner: _____

Approximate market value NZD: _____

Donor: _____ Current location of work: _____

Note: Please attach an image of the art work(s)

4. Do you intend this art work and/or project to be permanent or temporary?

Permanent YES / NO

Temporary YES / NO

If temporary, how long? Please tick: 1 month or less 1-6 months 6-12 months 1-2 years or more (specify) _____

Please complete the following questions:

5. Why did you decide to gift a work to Wellington city?

You might consider the following: education, unique art work, to engender debate, to build international partnerships, etc.

Provide a brief description: _____

6. Where would you like the work to be placed in Wellington?

Consider public places such as parks, squares, pedestrian streets, footpath, waterfront, mall or plaza or interior of public buildings (note that your request will be discussed with Council's Parks and Gardens and Urban Design team and any other relevant organisation such as Wellington Waterfront).

Please read the following information

Thank you for your offer to gift an art work to Wellington City. Your gift will be assessed by Wellington City Council's Public Art Panel according to the criteria below. Please do not be offended if the Panel cannot accept your gift, if the work is not suitable at this time it may be re-considered in the future.

- A. Meeting the objectives of the Public Art Policy:** primary consideration should be given to quality and diversity. See Wellington City Council's Public Art Policy (2003) <http://www.wellington.govt.nz/plans/policies/publicart/pdfs/publicart-may03.pdf> for more detailed information.
- B. Artistic merit and quality:** art works will and should be the subject of debate as to their artistic merits. Regard will be given to: public response and interaction; accessibility to the public; the degree to which it reflects Wellington's heritage and/or contemporary culture; merits of the work; whether the work is enduring enough to justify the costs associated with its adoption.
- C. Location options:** Council has a location where the work can be installed that has site owner and surrounding community approval.
- D. Cost of maintenance and installation:** the costs to install and maintain is reasonable in relation to the value of the art work.
- E. Safety:** Issues of safety are of primary concern. Art works need to be both physically robust and safe for members of the public. The Panel will assess a work's safety in light of the physical description, the proposed position and its physical accessibility to the public.
- F. Involving Council's Treaty Partners:** decisions regarding public art works should involve consultation with Tangata Whenua and relevant local communities.

Please sign this document to ensure you have read and understood this information and completed all the questions. If you have any concerns contact the Public Art Administrator Katie Duke, Phone: (04) 801 4030, or email: Katie.Duke@wcc.govt.nz

Signature: _____ Date: _____