

QUARTERLY REPORT (JANUARY – MARCH 2013)

1. Purpose of Report

The attached quarterly report covers the period 1 January – 31 March 2013. The report provides a synopsis of the Council's activities in relation to the second quarter of the first year of the 2012-22 Long-Term Plan. It also contains a consolidated financial overview of the quarter and project and programme budgets.

2. Recommendations

It is recommended that the Strategy and Policy Committee:

1. *Receive the information.*

3. Structure of the report

This quarterly report has maintained the new design introduced in the first quarter. It includes an introduction section with additional data to monitor the city's progress against its outcomes, and places Council's work in the wider context of what our partner agencies are delivering, to present a more holistic picture of how the city is progressing towards its priorities and outcomes. In response to feedback from Councillors on the previous report, we have drawn clearer links between the activities featured in the front section and the Council strategy they impact on.

The main body of the quarterly report is in Schedule 1. Also in response to feedback, it is now clear when a CCO or other entity is undertaking an activity, rather than all activities being undertaken by the collective Council 'we'.

The quarterly report includes:

- *City vitals and city progress* – key data to measure city progress and highlights of significant projects delivered in, or relevant to the city
- *Key variances* – overview of key project and performance measure variances
- *Consolidated financial overview* – an overview of the financial position
- *Schedule 1* – Highlights of what was delivered by strategic area, what it cost and how we performed.
- *Schedule 2* – Operational and capital expenditure for all projects.

4. Proposed intent for future quarterly reports

This quarterly report marked the arrival of our new CEO – Kevin Lavery. After reviewing the report Kevin has proposed that we reconsider what, and how we present information quarterly. Issues for consideration are: the length of the report; only focussing on work we have completed – not what we are planning to do; the city vitals section and what performance measures we report on; a greater focus on our key strategies and actions we are taking to meet these, such as our economic strategy.

As this is the last quarterly report for the 2012/13 year, we will look to instigate any changes for the first quarterly report of the 2013/14 year.

5. Process for the review of the report

At the Strategy and Policy Committee pre-meeting session, Council officers will record any Councillor questions that cannot be addressed at the meeting and provide a written answer to those questions prior to the SPC meeting. The written answers will be circulated to all Councillors. Councillors may also wish to submit questions prior to the meeting to be answered either before or during the meeting.

6. Conclusion

This third quarterly report of the 2012-22 Long-Term Plan presents a consolidated financial view and outlines progress against each of the activities of the Council.

Contact Officers: *Marianne Cavanagh – Senior Advisor, Research, Consultation and Planning and Martin Rodgers – Manager Research, Consultation and Planning*

Supporting Information
<p>1) Strategic Fit / Strategic Outcome <i>The paper reports on all activities contained within the Annual Plan. It measures progress to date on all planned activity.</i></p>
<p>2) Long Term Plan/Annual Plan reference and long term financial impact <i>This paper measures all annual plan activities as well as the financial performance of all annual plan activities. It reports actual to budget and explains significant variations.</i></p>
<p>3) Treaty of Waitangi considerations <i>This is considered through activity 1.2.1 Mana Whenua Partnership.</i></p>
<p>4) Decision-Making <i>This paper provides information for decision making. It provides information in terms of current and planned work, in addition to considerations for the future.</i></p>
<p>5) Consultation a) General Consultation <i>This report does not require consultation.</i> b) Consultation with Maori <i>This report does not require consultation.</i></p>
<p>6) Legal Implications <i>There are no legal implications.</i></p>
<p>7) Consistency with existing policy <i>This report does not relate to any specific policy.</i></p>