



Office of the Mayor

Meeting information sheet

Event details	
Name	
Email	
Contact number	
Organisation	
What is your purpose of meeting with Mayor Tory Whanau?	
Who will be meeting with Mayor Tory Whanau? Please list all who will be meeting with Mayor Tory Whanau. (Name and job title).	
What type of meeting would you prefer? Eg Zoom, Microsoft Teams, access to the building/Mayor's office, NZSL interpreter or other?	
Do you have any supporting documents? List documents, briefing notes and background information provided/required for the meeting.	

Please complete this form and return to tiumalu.sialava'a@wcc.govt.nz